

**RE-ORGANIZATIONAL MEETING
UNION TOWNSHIP TRUSTEES
January 16, 2018**

Present: John Slater, Trustee
Charlie Prince, Trustee
Randy Weekly, Trustee
Paula Greene, Administrator
Jessica Slater, Fiscal Officer
Dave Cable, Road Supervisor

Guests: Granville Twp. Fire Chief Casey Curtis, Hebron Fire Chief Stickradt and Granville Township Trustee Dan VanNess.

The Union Township Trustees met on January 16, 2018, at 7:00 p.m., at the Union Township Complex, for the Re-Organizational meeting, with a regular meeting to follow. The meeting was called to order by Jessica Slater at 7:00p.m. Trustees Charles Prince, John Slater and Randy Weekly were present.

Fiscal Officer, Jessica Slater, opened the meeting, with the Pledge of Allegiance.

Reorganization:

Resolutions

Resolution 2018-1: **To select the President of the Board of Trustees.**

Mr. Weekly made a motion to nominate and elect Mr. Prince as President of the Board of Trustees and Mr. Slater seconded the motion. Roll call was taken.

Mr. Slater – Yes Mr. Weekly-Yes Mr. Prince - abstained.

Resolution 2018- 2: **To select the Vice President of the Board of Trustees.**

Mr. Weekly made a motion to nominate Mr. Slater as Vice President of the Board of Trustees and Mr. Prince seconded the motion. Roll call was taken.

Mr. Slater – abstained Mr. Weekly - Yes Mr. Prince - Yes

Resolution 2018-3: **Payment by Salary for Elected Officials**

Mr. Slater moved to pay Trustees & Fiscal Officer by salary for 2018. The motion was seconded by Mr. Weekly. Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-4: **Maximum Compensation – For Elected Officials**

Mr. Slater moved that the Trustees of Union Township in Licking County are entitled to the maximum compensation permitted per the Ohio Revised Code. The motion was seconded by Mr. Weekly.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-6: **Health Insurance**

Mr. Slater moved to provide payment for health insurance or reimbursement for health insurance for Elected Officials and full time employees with 87.5% being paid by Union Township and 12.5% being paid by the Elected Officials and Employees. The motion was seconded by Mr. Prince.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018- 8: Mileage and Necessary Expenses

Mr. Slater moved to authorize necessary expenses for meetings, including parking fees, mileage @ 54.5 cents per mile, the IRS reimbursement rate, pertinent to Township business, outside the Township. The motion was seconded by Mr. Weekly.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018- 9: Out of meeting check signing

Mr. Weekly moved to authorize the signing of checks, regular monthly bills, and all previously approved expenditures outside of meetings. Mr. Slater seconded the motion.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-10: Clothing Reimbursement

Mr. Slater moved to authorize a \$500 clothing allowance for full time employees, a \$250 clothing allowance for part time employees with the understanding that if additional purchases are necessary a request shall be presented to the board. The motion was seconded by Mr. Weekly.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-11: Trustees approval up to \$2500

Mr. Slater moved to adopt the following resolution: WHEREAS, the Board of Trustees, Union Township, wish to act as a Board in charge of maintenance and repair of roads with the Township, THEREFORE; BE IT RESOLVED that all or any Trustee has the authority to improve or repair roads or purchase materials, and supervise and direct its' use in the Township and in general anything falling within the responsibility to the Trustees. Any expenditures exceeding \$2500.00 on the preceding, however, must have the approval of at least two Trustees. Mr. Prince seconded the motion.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-12: Meeting Reimbursements

Mr. Prince moved to authorized to approve payment of required fees and necessary expenses for elected officials to attend and participate in county and state, seminars, and conventions. Mr. Slater seconded the motion.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-13: Elected Official Salary Distribution

Mr. Prince moved to distribute Trustee's salaries out of funds according to the percent of time worked for said fund. The Trustees will keep logs to determine breakdown. The motion was seconded by Mr. Slater.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-14: Cell Phone

Mr. Prince moved to authorized payment of \$40 each month to Officer Lucas to help cover the cost of using his personal cell phone. Mr. Slater seconded the motion.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Resolution 2018-15: TIRC Appointee from Union Township 2018-2019

Mr. Prince moved to nominate and elect Mr. Weekly to represent Union Township on the TIRC (Tax Incentive Review Council). The motion was seconded by Mr. Slater.

Mr. Prince – yes Mr. Weekly – Yes Mr. Prince -yes

Mr. Prince moved to close the reorganizational meeting and precede with the regular meeting. The motion was seconded by Mr. Weekly. The meeting was concluded at 7:35 p.m.

Regular Meeting:

Bills

The Clerk certified that the money to pay the bills was in the treasury or in the process of collection. There being no questions regarding the bills Mr. Slater moved to approve the bills, Mr. Weekly seconded the motion. Motion carried.

Minutes

Mr. Prince asked December 27, 2017 minutes be deferred until the following meeting to allow time for review.

Road & Bridge

Canal Road - Dave contacted Matt Hill regarding the canal bank erosion issue. Matt wants to contact ODOT.

Equipment Report - Dave presented a report of township machinery and vehicles mileage and hour's operated in 2017. The 2007 Chevrolet pickup truck has over 150,000 miles and has developed issues with the transmission. Dave request replacing the truck with a one ton pickup truck, allowing for easier snow removal in the subdivisions and hauling the track hoe. There are two dump truck payments remaining. The last payment will be due in July 2019.

Ice and Snow Events – The road department spread over 210 tons of salt during this weekend's two freezing rains and snow storm. Dave reported 110 ton of salt was spread today. The township has fulfilled the salt contracted allowance and has been advised by Cargill to contact O.D.O.T. for additional salt. Dave was unable to locate additional salt today. Dave will continue to look for salt.

Mr. Slater advised Eula Drive had not been plowed. Dave will plow Eula Drive after the meeting.

Canyon Road Culvert Project – No trees have been marked to be removed at this time.

Open

Granville Twp. Fire

Granville Township Trustee Dan Van Ness introduced himself and will be working with Chief Curtis regarding the upcoming fire contract negotiations.

Granville Township has entered into a land lease agreement with the Village of Granville allowing for the Village of Granville to build a new village Service Center on the Township's property. Once the Service Center has been completed construction of the new Fire Station can begin.

Trustee VanNess estimates the Fire Department's response time into Union Township will be reduced a minute and ten seconds.

In 2020 the State of Ohio will be rebuilding the State Route 37 bridge over State Route 16. The bridge will be widened and new traffic control devices will be installed allowing emergency vehicles to cross the bridge efficiently. O.D.O.T. plans to allow traffic to continue to cross the bridge during construction. Mr. VanNess asks that any concerns to be brought to his attention. Mr. VanNess will be attending Union Township meetings along with Chief Curtis.

Mr. Prince asked about the timeline for the new fire station. Mr. Van Ness stated the new Service Center is scheduled to be completed November 2018. Once the old facility has been vacated, it will be demolished as weather permits. The process to select an architect firm that specializes in fire departments has begun. The village service center is scheduled to be relocated by November 1, 2018 and new fire

The Fire Department has received a new SAFER Grant to hire three full-time firefighter/paramedics. The personnel were hired this month and adding one additional person per shift. Granville now has six firefighter/paramedics round the clock; one part time Fire Inspector and 10 paid on call.

Mr. Weekly asked if they had applied for a MARCS grant. Chief Curtis stated they were equipped with the radios at this time.

Including the SAFER Grant and grants from Energy Coop, AFG and others, Granville Township Fire Department has received over a half million dollars in grant money in 2017.

Hebron Fire Department

Chief Stickradt presented the 2017 year end runs for responses into the township. Chief Stickradt reported a 10 percent increase of emergency runs into the Union Township.

Insurance Services Office (ISO) recently completed a study of fire suppression delivery within the Village of Hebron and the service area of Union Township. This evaluation resulted in an increase ranking from a five to a three with a one being the best. Residents may see a reduction in their homeowner's insurance.

Staffing level will remain at the current level in 2018. There are five firefighter/paramedics on duty with Fire Chief and the Fire Prevention officer available for emergency runs. Chief Stickradt reported their response time is better than that of the national average at a response time of 4 to 6 minutes. A MARCS' Grant of \$3,000 provided for an additional radio. Chief Stickradt is looking forward to a successful fire contract renewal with Union Township.

Chief Curtis and Chief Stickradt both agreed that the MARCS' system is an improvement from the former radio system. The state had begun lowering the monthly service fees for the MARCS' radio.

Mr. Weekly asked if the Fire Chiefs were involved with the move of the 911 Center. Licking County EMA and the Licking County Commissioners are making those decisions. The 911 Center will be moving to a building at the Boeing facility. New 911 dispatching system equipment will be installed at this location with the existing equipment remaining at the present 911 center which will operate as a backup 911 Center.

Fire Levy

Mr. Prince discussed the two 1.5 mills fire levies expiring in 2017. Brad Cottrell, Chief Deputy, Licking County Auditor's Office provided information on the levies. If the levies pass in May or November the Township will receive payment on the levies in 2019.

For the Replacement Levy (Non-Qualified) currently includes the Village of Hebron. If the levy remains a Replacement Levy revenue of approximately \$366,467 is expected, but if replaced would bring in approximately \$389,062 in revenue. This is a "Non-Qualified" levy the homeowner will not realize the benefit of the rollbacks. The taxes for fire/ems service of \$100,000 home would rise from \$48.08 to \$52.50 per year.

The Renewal (Qualified) levy will now include the Village of Hebron. The levy currently brings in a revenue of about \$255,258 but with the additional tax base will bring the revenue to \$351,383. The taxes for fire/ems services of a \$100,000 home will remain \$41.48 per year. The Village of Hebron taxpayers will have an additional tax of \$41.48 per year.

Mr. Prince recommended Replacing Fire Levy #1 and Renewing Fire Levy # 2.

Chief Curtis asked if the township has any permanent levies. Mr. Prince stated we do not and does not

qualified levy and to place the levy on the May ballot. Mr. Prince seconded the motion. Roll call was taken. Mr. Slater – Yes, Mr. Weekly – Yes, Mr. Prince – Yes. Motion passed.

Mr. Weekly moved to approve Resolution 2018-17, to proceed with Fire Levy #2 to renew the qualified levy and to place the levy on the May ballot. Mr. Prince seconded the motion. Roll call was taken. Mr. Slater – Yes, Mr. Weekly – Yes, Mr. Prince – Yes. Motion passed.

Chief Curtis stated residents of Granville’s service area will question the need of the increase in the levy and will need to know how to respond. Residents will also request details of the up and coming contracts and what their service area will be receiving as part of the levy.

Mr. Prince said there would be significant discussions about the new contract before the May election, adding that we cannot commit funds we don’t have. Mr. Prince stated he does not intend on eliminating Granville Twp. Fire from Union Township.

Chief Curtis asked when contract discussions can begin. They want to be able to answer the resident’s questions. Mr. Prince stated that talks can begin next month.

Mr. Slater stated that we would not have this issue had the levies been placed on the November 2017 ballot and passed.

Mr. Prince stated he wants response times to improve in the central part of the township, although he has not received any complaints of delayed response time.

Administration

Paula Greene updated the trustees on proposed new zoning resolution amendments for Accessory Dwelling Units. Once completed the proposals will be reviewed by the Licking County Prosecutor’s Office and Licking County Planning for input prior to meeting with the Zoning Commission. Paula has reviewed the proposal with Mr. Prince. The proposal will be reviewed with the trustees after the review has been returned from the County Offices. Mr. Slater asked what resources the amendment was being drafted from. Paula has reviewed zoning amendments within and outside of the state of Ohio.

A notice seeking applicants for the Zoning Commission’s two alternate board member positions been placed on the web site.

Trustees

The trustees decided to cancel the regular Trustee meeting of February 5 and hold a special meeting on January 29 at 7:00pm for the purpose of hearing the final fire levy resolutions and conduct regular township business.

The next meeting, will be held on Monday January 29, 2018, at 7:00 p.m. at the Union Township Complex. This will replace the regular February 5, 2018 meeting.

Mr. Slater moved to adjourn the meeting. The meeting was concluded at 8:35 p.m.

