

**UNION TOWNSHIP TRUSTEES
MINUTES OF REGULAR MEETING
September 8, 2020**

The Union Township Trustees met in regular session on September 8, 2020, at 7:00 pm, via Zoom with Trustee Charlie Prince opening with the Pledge of Allegiance. Roll call showed Trustees Charlie Prince and Randy Weekly present. Trustee John Slater arrived at approximately 7:15 pm. Fiscal Officer Jessica Slater; Township Administrator Paula Greene; and Road Supervisor Dave Cable were present.

Guests: Dan Blatter, President of the Reserve's Homeowner's Association; Greg Large, Vice President of the Reserve's Homeowner's Association; and Richard Prystowsky.

Minutes

Minutes - Mr. Weekly moved to approve the minutes with a minor addition. Mr. Prince seconded. Motion carried.

Guest

Mr. Blatter said he had an email discussion with Refugee Canyon Joint Fire District Chief today and at this time felt he had more to add. Mr. Prince said he had also read the email exchange with Chief Mason. Mr. Prince agreed with the Chief's email regarding when the District's levy passes, all of Union Township and the Village of Hebron's fire levies would be terminated. The Resolution creating the Fire District states that both the Village and the Township "shall" remove all levies once the Fire District's levy is passed.

Mr. Blatter said the triennial revaluation has an unknown effect on property taxes, and after reading Chief Mason's email, he will not be supporting the Fire District's levy.

Mr. Prince said he appreciated Mr. Blatter's input and that the District would be providing additional detail on the tremendous improvement the District is providing to the residents.

Administrative

Brust – The Brust property clean-up has been completed. The Township has paid Dad Does it All's invoice of \$800.00. A resolution is needed to place a lien on 208 Sycamore for the Township's reimbursement.

RESOLUTION 30-2020 Trustee Weekly moved to approve said Resolution for a lien in the amount of \$800.00 to be placed on the property at 208 Sycamore Road for the collection of expenses to remove the nuisance garbage and debris left on the property in the amount of \$800.00. Mr. Prince seconded.

Roll Call – Mr. Prince-yes; Mr. Weekly-yes. Resolution passed.

River Round Up – Will be held the week of September 14. Paula will pick up supplies on Friday.

Hallie Lane Fence – The property owner moved the fence out of the right-of-way.

*A brief recess was taken from 7:15 pm – 7:19 pm. The meeting resumed at 7:19 pm when Mr. Slater joined the meeting.

Bills

The clerk certified the money to pay the bills was in the treasury or is in the process of collection. There being no questions, Mr. Slater motioned to approve the bills. Mr. Weekly seconded. Motion passed.

Mr. Prince said the Fastenal Company invoice for anchor bolts in the amount of \$259.45 should not be paid because the anchor bolts had been returned.

Schedule A and B

Mrs. Slater presented Schedule A & B, the estimated revenue for the Tax Year 2020, and payable in 2021.

Resolution 29-2020

Mr. Slater moved to approve both Schedule A & B; this is the SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX TO BE COLLECTED IN 2021. Mr. Weekly seconded the motion.

Roll call: Mr. Slater-yes; Mr. Prince-yes; Mr. Weekly-yes

The General Fund was approved for \$217,559.00. The Road and Bridge Fund was approved for \$355,057.00. The Fire Fund was approved for \$1,270,306.00. These totals were the amount Approved by the Budget Commission inside the ten-mill limitation.

The Fire Fund was approved for \$1,270,306.00. These totals were the amount Approved by the Budget Commission Outside the 10mill limitation. The Fire Fund is currently comprised from Special Levy Funds. These levies are not to exceed five years each. The levy that was voted on 11/3/2015 passed in the amount of 1.8 mills, with the estimated yield in the amount \$476,644.00. The levy that was voted on 5/8/2018 passed in the amount of 1.5 mills, with the estimated yield in the amount of \$407,175.00. There was a second levy voted on 5/8/2018 passed in the amount of 1.5 mills, with the estimated yield in the amount of \$386,487.00. The two levies that were voted on 5/8/2018 are the same millage. However, one was a renewal and the other was new. This gave two different amounts.

Road & Bridge

Purchase of Pick-up - Dave received several quotes (under the State Bid Price program) and presented the best two options. The specifications: Three-quarter ton; four-wheel drive; basic cab and uplift package, and snowplow prepped. Option one: Coughlin Ford ~2020 Ford F150 currently on the lot at \$29,548.00

Option two: Mathews Ford F150 2021 to be ordered at \$27,015.00 (a \$2600 cost difference). The estimated delivery date for the 2021 Ford would be late December.

Mr. Weekly asked if a late December or early January delivery would be satisfactory. Dave said it would. Mr. Slater said the bed and cab would be aluminum.

A discussion was held on trading in one of the current pick-up trucks or sell through surplus bidding. Paula provided an example resolution for trading a vehicle in when purchasing a new one. The Trustees will decide at a later time; both trucks (2006 & 2008 have transmission issues and over 180,000 miles). Mr. Prince and Mr. Weekly agreed that the 2021 Ford would be the best option.

Motion: Mr. Weekly authorized Dave to order and be issued a purchase order for a 2021 Ford F-150 Pick-up truck to be purchased from Matthews Ford. Mr. Slater seconded. Motion passed.

Complement – A resident called thanking the street department for leveling the road in front of his driveway last Friday.

Fairmont speed bump – Mr. Slater asked if a speed bump had been placed on a road in the Fairmont sub-division as previously requested by a homeowner. Dave said they had installed and removed the speed bump, which had been borrowed from the Village of Hebron. The resident who requested the speed bump received several complaints from residents in the subdivision; therefore, the speed bump was removed within 48 hours of installation. Brush in the area was trimmed, allowing for a better sightline.

McNamara Settlement – Assistant Prosecutor Carolyn Carnes, Civil Division Chief, Licking County Prosecutor's Office, notified the Trustees that Ms. McNamara contacted her by email and advised she signed and mailed a copy of the settlement agreement during the allotted time. The Prosecutor's Office did not receive this document. Ms. McNamara wanted to agree to the original settlement where the Township would place fence on her property and pay for the trees harvested from her property at the culvert project.

Mr. Prince said he wanted to move forward, sign the agreement, and pay Ms. McNamara the previously agreed amount of \$972.78 for the trees harvested and install a fence, which he felt is fair and generous.

Mr. Slater said he reviewed the timeline, and as all the correspondence to this point had been via email, and then suddenly, Ms. McNamara claims she mailed the agreement via the U.S. Mail. Mr. Slater believes Ms. McNamara is prolonging the situation. Mr. Slater said the offer was beyond what was necessary, and Township should not have been involved with the fence issue. As the Trustees have presented several offers and the last offer was not returned on time, Mr. Slater said the offer needs to be withdrawn, and the discussion closed.

Mr. Weekly agreed with Mr. Slater and felt the Trustees had been manipulated in the settlement. Mr. Weekly also said that the Trustees agreed to several conditions that they did not have to do. Mr. Slater said we all remember the condition of the property before the was culvert replaced.

✓ Mr. Prince said he understood what was being said, but wanted Mc McNamara paid for the timber removed from her property. Mr. Weekly and Mr. Slater agreed to reimburse Ms. McNamara for the timber.

Mr. Prince asked for a motion for Ms. Carnes to prepare a final agreement for the payment of timber.

Motion – Mr. Slater moved that the Licking County Prosecutor's Office prepares a final agreement to include payment to Ms. McNamara in the amount of \$972.78 for timber harvested from her property. Mr. Prince seconded the motion. Motion carried.

Administrative

CARES Act Funding – The Township is now registered with the "System for Award Management" (SAM) and the Commercial and Government Entity (CAGE) as part of the CARES Act requirements. Registration with these agencies was completed the previous week. Paula advised the Trustees she had made three purchases (\$3,000.00) from the CARES funding: a computer video camera, an updated firewall allowing work from home, and touchless light switches. With the remaining funds, Paula recommended purchasing additional touchless fixtures for the public restrooms.

Mr. Prince asked for confirmation that all the items would qualify for CARES Act funding. Paula advised that they are acceptable expenses. The Township employee's time installing the fixtures would also be reimbursed. Mr. Prince asked if purchase approval for the fixtures was needed. Paula said she would bring three estimates for each of the larger items for approval at that time. Any remaining CARES Act funding not used would be returned to the County Auditor.

Paula said she would speak with the Board of Elections for any sanitizing needs for Elections Day. Mr. Slater recommended contacting the Fire District for information on the sanitizing. Mr. Prince agreed.

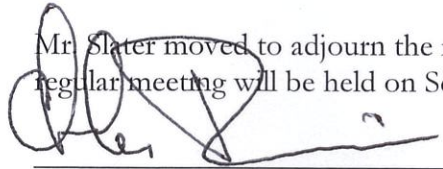
Paula will contact the Fire District after speaking with the Board of Elections.

*Richard Prystowsky joined the meeting.

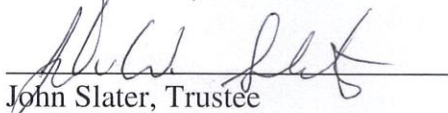
FIRE/EMS

Mr. Prince reported the foundation and footers were installed approximately two weeks ago. Mr. Prince said Trustee Slater did an excellent job of preparing the site. The delivery of the building package is expected to be next week, with the concrete floor installed after the building is complete. Mr. Slater recommended that Dave prepare a staging area for the building with the remaining stone.

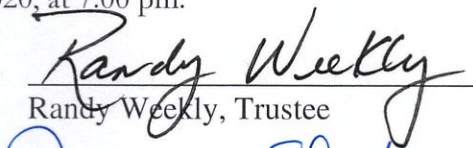
Mr. Slater moved to adjourn the meeting at 7:59 pm. Mr. Weekly seconded. The next regular meeting will be held on September 21, 2020, at 7:00 pm.



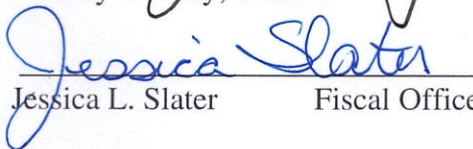
Charlie Prince, Trustee



John Slater, Trustee



Randy Weekly, Trustee



Jessica L. Slater

Fiscal Officer