

The Union Township Trustees met in a special session via zoom on November 13, 2020, at 8:30 am. Trustees Charlie Prince, John Slater, and Randy Weekly were present along with Township Administrator Paula Greene. There were no Zoom visitors.

The special meeting's purpose was to choose an electrical contractor for the Refugee Canyon Fire District's apparatus building and approval of Cares Act Fund purchases. After Monday's meeting, Mr. Prince said JGS Electrical Services withdrew their bid as he felt the project was commercial.

Holland Electric provided the second-lowest bid (\$66.00 per hour/per person; \$75.00 per day travel time and a 20% product mark-up). Mr. Prince recommended purchasing some supplies to keep expenses low. Mr. Slater requested that Mr. Prince discuss this with the company owner to avoid conflict. Mr. Weekly felt the supplies would not cost enough to make a financial difference. A short discussion was held.

Motion ~ Mr. Slater moved to accept the Holland Electric bid to install electricity in the apparatus building. Mr. Weekly seconded. Motion passed.

Paula updated the Trustees on the Cares Act Funding (CAF). Matthews Ford lowered the 2021 Ford F150 quote by \$20 to \$26,995.00 (the same as the Dodge Truck quote).

Plumbing - Gutridge Plumbing provided the lowest estimate for touchless faucets, paper towel, soap, and sanitizer dispensers for the complex and the Township garage at \$6990.00; Houston Plumbing's estimate was \$10,300.00, and Hoyt Plumbing was a no-bid.

Trustee's Desk - Cottage Hill provided the lowest bid for the Trustees desk at \$7,388.00; Hilltop Woodworking's estimate was \$9,551.00, while Oak Creations' builder was unable to give an estimate due to an already heavy workload.

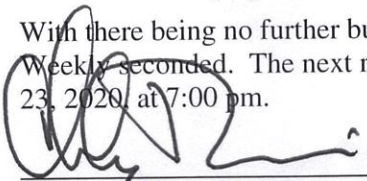
Approving both projects would require approximately \$2,700.00 to be paid by the Township. Mr. Slater said he wanted the entire plumbing project to be completed at this time rather than separating the work. Mr. Weekly agreed, as did Mr. Prince.

Motion ~ Mr. Slater moved Gutridge Plumbing to accept the bid as stated, and the cost does not exceed \$7,200.00. Mr. Weekly seconded. Motion carried.

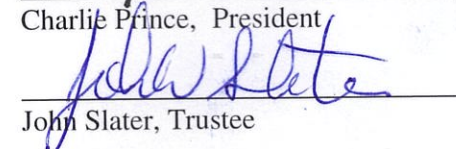
Mr. Prince then discussed the new Trustees' desk design, which would be large enough to allow social distancing. The maple desk would consist of three six-foot sections with a file and pencil drawers.

Motion ~ Mr. Slater moved to accept Cottage Hill's estimate of \$7,388.00; Mr. Weekly seconded. Motion carried.

With there being no further business, Mr. Slater moved to adjourn the meeting at 8:27 am. Mr. Weekly seconded. The next regular meeting of the Union Township Trustees will be November 23, 2020, at 7:00 pm.



Charlie Prince, President



John Slater, Trustee



Randy Weekly, Trustee



Paula Greene, Twp. Administrator