

**UNION TOWNSHIP TRUSTEES  
MINUTES OF SPECIAL MEETING  
November 2, 2020**

The Union Township Trustees met in a special session via zoom on November 2, 2020, at 9:00 am. Roll call by Fiscal Officer Jessica Slater showed Trustees Charlie Prince, John Slater, and Randy Weekly present. Township Administrator Paula Greene. No zoom guests were present.

Trustee Prince opened the Special Meeting to discuss the Cares Act Funding, approval of Cares Act Funding purchases, and payment for two HVAC systems. Notice of the special meeting was posted on the Township's website on Friday, October 29, 2020.

Paula said she obtained estimates for plumbing, HVAC, and flooring. It was recently learned that pick-ups could be replaced with CAF as the trucks have cloth seats and cannot be disinfected. At this time, Paula recommended eliminating the plumbing estimates and obtaining estimates for replacing a pick-up truck and touchless faucets and dispensers. There was one complete plumbing, and one partial estimate returned.

Attorney Fishel has given a written opinion on all purchases discussed today. Paula will provide the Trustees and Fiscal Officer with the opinion later today.

Mr. Weekly questioned whether the proposed purchase was permitted and felt most purchases were in the "grey" area, asking how the flooring was eligible Paula said as the current flooring could not be disinfected; the new flooring can be cleaned with a bacteria-killing product. All purchases, including the flooring, will be documented as to why they were purchased. Mr. Prince said he felt these purchases were permissible, adding the carpeting could not be adequately disinfected. Paula said representatives giving estimates for flooring and plumbing had been to several government agencies replacing the same items with CAF.

Mr. Weekly asked how many times the attorney has been contacted. Paula said she has spoken with him once and exchanged emails two or three times.

Bill - Mr. Slater motioned to issue a payment to Performance Heating & Cooling in the amount of \$17,040.00 for two HVAC systems serving the meeting room that have been installed. Mr. Weekly seconded. Roll call: Mr. Slater-yes; Mr. Weekly-yes; Mr. Prince-yes.

Flooring - Mr. Weekly motioned to purchase medical-grade flooring in the amount of \$39,215.27 from Empire Flooring. Payment is to be made from the Cares Act Funds. Mr. Slater seconded. Roll call: Mr. Slater-yes; Mr. Weekly-yes; Mr. Prince-yes.

HVAC - Door Mar's combined the estimates for the Satellite Station and Township Garage. Performance Heating and Cooling and Air Management gave separate estimates for both locations.

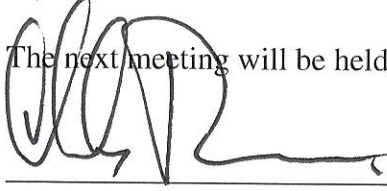
Mr. Slater motioned to purchase from Performance Heating & Cooling HVAC systems for the Satellite Station (\$17,670) and the Township garage (\$16,595) in the amount of \$34,265.00. Payment is to be made from the Cares Act Funds. Mr. Weekly seconded. Roll call: Mr. Slater-yes; Mr. Weekly-yes; Mr. Prince-yes.


Mr. Weekly motioned to purchase from the Cares Act Funds the additional HVAC systems for the Township Complex (two for the meeting room and one for the front offices) in the amount of \$34,880 from Performance Heating and Cooling. Mr. Slater seconded. Roll call: Mr. Slater-yes; Mr. Weekly-yes; Mr. Prince-yes.

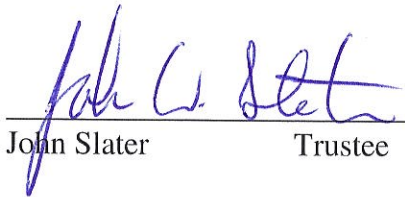
Mr. Weekly motion to authorize Paula Greene to sign purchase agreements with Empire Floors. Mr. Slater seconded. Motion carried.

There being no further business regarding the Cares Act Funding. Mr. Slater moved to adjourned at 9:28 am. Mr. Weekly seconded.

The next meeting will be held on November 9, 2020 at 7:00 pm.

  
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Charles Prince                  Chairman

  
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Jessica Slater                  Fiscal Officer

  
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John Slater                      Trustee

  
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Randy Weekly                  Trustee