

# Application for Variance Board of Zoning Appeals Union Township

Name of Applicant: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address for request (if different than mailing address): \_\_\_\_\_

Nature of Variance: (Brief description)  
\_\_\_\_\_

**Please email the following at time of submittal:**

1. Description of the property (copy of deed).
2. A detailed property map from the county engineer's office.
3. A scale drawing of the property and the changes you are requesting to make to the property, including dimensions.
4. A letter to the Board of Zoning Appeals explaining the reason for the request.
5. A list of all **contiguous property owners**, including those **across a street**, including **full name and mailing address on one set of mailing labels**.
6. Any other information the applicant believes might be helpful to the Board in deciding whether or not to grant this variance request, such as photographs.
7. If Applicant not the owner of the property and is representing the owner of property, owner of property must submit in writing permission for the applicant to represent the owner in this matter.

Submit the application and copies along with a non-refundable filing fee of \$400.00 made payable to Union Township Trustees.

### **INFORMATION SUBMITTED UNDER PENALTIES OF PERJURY**

The information contained in this Appeal is submitted under penalties of perjury, and it is true and accurate to the best of my knowledge, information and belief of the applicant(s).

Applicants Signature: \_\_\_\_\_ Date \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date \_\_\_\_\_

Township Official:

Date Variance Filed: \_\_\_\_\_ Date of Hearing: \_\_\_\_\_

Notice Appears in Newspaper: \_\_\_\_\_ Notice to Adjoining Landowners: \_\_\_\_\_

Decision of Board: \_\_\_\_\_