

## 2025 Organizational Meeting Agenda

January 13, 2025

Fiscal Officer Karen Nethers called the 2025 Union Township Organizational meeting to order at 6:30pm. Roll Call showed Trustees Roger Start, Jeff Sharps and John Slater present. Mrs. Nethers led the Pledge of Allegiance. Township Administrator Paula Greene proceeded with the following resolutions

### Resolution 2025-1 To Select the President of the Board of Trustees

Mr. Slater nominated Mr. Start to be President of the Board. Mr. Sharps seconded the Motion.

Roll Call: Start - abstained      Sharps - yes      Slater-yes

### Resolution 2025-2 To Select the Vice-President of the Board of Trustees.

Mr. Start nominated Mr. Sharps to be the Vice President of the Board of Trustees. Mr. Slater seconded.

Roll Call:                      Start-yes                      Sharps-abstained                      Slater-yes

### Resolution 2025-3 Set Trustee Pay – ORC 505.24

Mr. Sharps motioned to pay the Trustees' salary at the maximum salary at the maximum allowance provided by ORC 505.24 for 2025. Mr. Slater seconded the motion.

Roll Call:                      Start-yes                      Sharps-yes                      Slater-yes

### Resolution 2025-4 Set Fiscal Officer Pay – ORC 505.24

Mr. Sharps motioned to pay the fiscal officers' salary at the maximum salary at the maximum allowance provided by ORC 505.24 for 2025. Mr. Slater seconded the motion.

Roll Call:                      Start-yes                      Sharps-yes                      Slater-yes

### Resolution 2025-5 Meeting Schedule

Mr. Start motioned and Mr. Sharps seconded the 2025 meeting schedule as follows:  
The regular meeting of the Union Township Trustees shall be held on the first and third

Mondays of each month except when the meeting falls on a Federal Holiday and will be called to order at 7:00pm at the Union Township Complex, 1380 Beaver Run Road, Hebron Ohio. In the event of a Federal Holiday the regular meeting will be held on the following evening. The May 5 and November 4 regular meetings will be held on Wednesday following Election Day.

Roll Call:      Start=yes      Sharps=yes      Slater=yes

**Resolution 2025-6                      Health Insurance ORC 505.60**

Mr. Sharps motioned and Mr. Start seconded to provide payment for health insurance or reimbursement for health insurance for elected and full-time employees with a portion paid by the Elected Official and Employees.

Roll Call:      Start=yes      Sharps=yes      Slater=yes

**Resolution 2025-7                      Mileage and Necessary Expenses**

Mr. Start motioned and Mr. Sharps seconded to authorize necessary expenses for meetings, including parking fees, and mileage at 70 cents per mile, the IRS reimbursement rate, pertinent to Township Business, outside the Township.

Roll Call:                      Start=yes      Sharps=yes      Slater=yes

**Resolution 2025-8                      Clothing Reimbursement**

Mr. Start motioned and Mr. Slater seconded to authorize a Clothing Allowance for full-time employees up to \$700 and part-time employees up to \$350 for the year 2025.

Roll Call:                      Start=yes      Sharps=yes      Slater=yes

**Resolution 2025-9                      Out of Meeting Check Signing**

Mr. Start motioned and Mr. Sharps seconded to approve the authorization of checks, regular monthly bills and all previously approved expenditure outside of meetings.

Roll Call:                      Start=yes      Sharps=yes      Slater=yes

**Resolution 2025-10                      Trustees approval of purchase up to \$2500**

Mr. Sharps motioned and Mr. Slater seconded to authorize a Trustee to approve a purchase not to exceed \$2500 for Township purposes. Any expenditure exceeding \$2500 must have the approval of at least two Trustees.

Roll Call:                      Start=yes      Sharps=yes      Slater=yes

**Resolution 2025-11                      Meeting Reimbursements**

Mr. Start motioned to approve and Mr. Sharps seconded to authorize to approve payment of required fees and necessary expenses for elected officials to attend and participate in county and state, seminars, and conventions.

Roll Call:                      Start=yes              Sharps=yes              Slater=yes

**Resolution 2025-12                      Appointment to Board of Buckeye Lake Region  
Corporation Representative.**

Mr. Slater motioned, and Mr. Start seconded to Authorize Paula Greene to represent Union Township on the Board of Buckeye Lake Region Corporation.

Roll call:                      Start=yes              Sharps=yes              Slater=yes

**Resolution 2025-13                      Appointment of Trustee to the Tax Incentive Review  
Council as Union Township Representative ORC 5709.85**

Mr. Slater moved to appoint Trustee Jeff Start as the Union Township Representative to the Tax Incentive Review Council for 2025-2026

Roll Call:                      Start=yes              Sharps=yes              Slater=yes

Resolution 2025-14 Appoint Members to the Township Board of Zoning Appeals ORC 519.04

Mr. Start motioned and Mr. Slater seconded to appoint the following seven persons all of whom reside within the unincorporated area of the Township:

1. Rob Griffith, whose term shall expire on 01/15/2026.
2. Jeff Basham, whose term shall expire on 01/15/2027.
3. Jack Justice, whose term shall expire on 01/15/28.
4. Julie Hall, whose term shall expire on 01/15/2029.
5. Travis Milliser, whose term shall expire on 01/15/2030.
6. Shawn Murphy (alternate), whose term shall expire on 1/15/2030.
7. Brent McDonald (alternate), whose term shall expire on 1/15/2030.

Roll Call:                      Start-yes                      Sharps-yes                      Slater-yes

Resolution 2025-15 Appoint Members to the Township Board of Zoning Appeals ORC 519.04

Mr. Start motioned and Mr. Slater seconded to appoint the following five (5) people and two (2) alternates, all of whom reside within the unincorporated area of the Township, to the Union Township Zoning Commission:

1. Tonya Painter, whose term shall expire on 01/15/2026
2. Michelle Doran, whose term shall expire on 01/15/2027
3. Jennifer Kurkowski (board), whose term shall expire on 01/15/2028
4. Casey Curtis (board) whose term shall expire on 01/15/2029
5. Curt Painter, whose term shall expire on 01/15/2030
6. Mike Hittle (alternate), whose term shall expire on 01/15/25
7. Cory Zigan (alternate) whose term shall expire on 01/15/26

Roll Call:                      Start-yes                      Sharps-yes                      Slater-yes

At 6:40pm, Mr. Start moved to close the Organizational Meeting. Mr. Slater seconded. Motion carried.



At 7:00pm Mr. Start called the regular meeting of the Union Township Trustees to order. Dave Cable, Road Superintendent, was now present. Guest: Martha Cable.

Minutes - Mr. Sharps moved to approve December 16, 2024, minutes. Mr. Slater seconded. Motion carried.

Bills - Mr. Sharps moved to approve the bills. Mr. Slater seconded. Motion carried.

No Public Comments.

Fiscal Officer - Temporary Appropriations should be approved by the Licking County Auditor tomorrow. Employees' pay stubs are set up in the system to be sent via email.

Road and Bridge - Snow event went well, and we are good on salt. The garage door opener needs replaced due to age and wear. A new system including tracks and opener are estimated to cost \$1044.00 from Newark Overhead Door.

Mini-hoe tracks - Need to replace tracks. Mr. Slater and Dave have researched options. Southeastern Equipment estimate to replace is \$2992.28 with street department installing the new tracks.

*Motion - Mr. Slater motioned to approve; Mr. Start seconded the purchase of mini-hoe tracks from Southeastern Equipment in the amount of \$2882.28. Motion carried.*

Administration - Zoning Commission will hold a workshop on January 22 to review Zoning Resolution Draft. The Zoning Commission will also hear a map amendment request on February 5 at 6:30pm.

#### Trustees

Mr. Start - In order to retain the Union Township/Heath JEDD checking account, a deposit of \$150.00 is required from the Township. This amount will be reimbursed to the Township when the JEDD begins receiving revenue. The Township previously provided \$100 to open the account. This deposit will be handled in the same manner. The following resolution was presented:

#### Resolution 2025-16 Deposit to Maintain JEDD Account

Mr. Sharps moved and Mr. Start seconded to authorize the Township Fiscal Officer to pay \$150 in Township funds for the purpose of maintaining a bank account for the Union Township-Heath JEDD. The amount will be reimbursed to the Township once the JEDD begins receiving income tax revenues.

Roll call: Mr. Start - yes      Mr. Sharps-yes      Mr. Slater-yes

Mr. Sharps said he received several compliments on the Township's snow removal during the recent snow events.

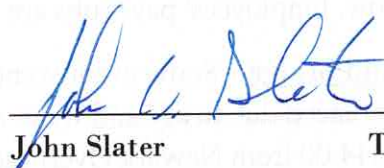
Mr. Slater said a Township resident reported to Brightspeed that his landline was out of service for the past two weeks, without any response from the Company. Mr. Slater asked if there was a way to contact the company. Paula and Karen will see what they can do.

With no further business, Mr. Sharps moved to adjourn the meeting at 7:18pm. Mr. Slater seconded. Motioned carried. The next meeting of the Union Township Trustees will be held on February 3, 2025, at 7:00pm.



Roger Start

President



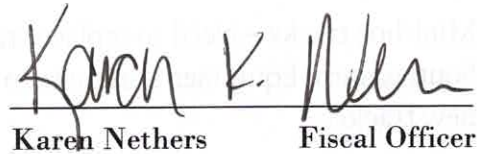
John Slater

Trustee



Jeff Sharps

Vice-President



Karen Nethers

Fiscal Officer